

# Standbauerportal Messe Düsseldorf



## Important Deadlines

Please note that set-up and break-down times may become updated. To make sure that you do not miss any important changes we advise you to regularly check this page.

### Access passes

You do not require special access passes during the setting-up and dismantling times.

### Date of delivery for technical order forms

Date of delivery for technical order forms: **06.09.2018**.

In case of delay, Messe Düsseldorf cannot guarantee handling in due form, and time and/or the services may not be executable anymore.

In addition, any orders and changes or modifications received within 21 days of the commencement of build-up will be subject to a 35% surcharge. The same applies for services utilised but not ordered in advance. Services already rendered must be paid in full.

### Construction/Dismantling dates

Construction:

halls 9 - 17:	18th October, 7.30 am	until	22nd October, 10 pm
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In this time the construction is possible day and night (24h). After 10 p.m. on the last construction day only application of decoration is permitted till the beginning of the event.

Dismantling:

halls 9 - 17:	26th October, 6 pm	until	30th October, 4 pm
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In this time the construction is possible day and night (24h).

### Advanced installation:

In the following halls it is possible to start earlier with the stand construction:

halls 9 - 14:	15th October, 7.30 am
halls 15 - 17:	12th October, 7.30 am

For the advanced installation it is necessary to make a written application. The application must be submitted no later than 21 days before the desired date construction. Please send it to the following E-Mail or Fax-number:

e-mail: [TR-Service@messe-duesseldorf.de](mailto:TR-Service@messe-duesseldorf.de)

fax number: +49 211 45 60 -85 66

For using the advanced installation a fee of € 380,00 + VAT for each stand per day and additional a security guard has to be paid.

Please notice, that this is only significant at the time, when we received all final technical orders and plans for approval latest 21 days before beginning the stand construction.

**As of January 1st, 2019, the following regulation will become effective:** A 35% supplement will be charged for advanced set-up applications received less than 21 days before the start of a trade show.